



Post- Secondary Application
Berens River Student Services
Berens River First Nation
1-225 McPhillips Street
Winnipeg, Manitoba R3E 2K3
Phone: 204-982-0691 Fax: 204-774-6591

APPLICATION FOR POST-SECONDARY EDUCATIONAL SPONSORSHIP

BERENS RIVER STUDENT SERVICES

APPLICATION DATE: _____ ALL SECTIONS MUST BE COMPLETED

APPLICANT INFORMATION

COMPLETE INFORMATION IS REQUIRED

Treaty Number: _____
10 digits

Date of Birth: ____/____/____
Year Month Day

Last Name: _____ First Name _____

Residential Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Cell Phone: _____ Sex: F ____ M ____ Number of Dependents _____

Email: _____

DEPENDENTS (List spousal and/or children living at home)

MUST BE REGISTERED TO BERENS RIVER FIRST NATION

Marital Status: Single Married Common Law

Spousal Name: _____ Treaty Number _____

Will live with me as a dependent: _____ Will be a full-time student: _____

Will be employed: _____

Child's Name	Birthday	Treaty Number (Required)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



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EDUCATION PROGRAM INFORMATION ALL FIELDS MUST BE FILLED TO BE ACCEPTED

Program: _____ Intake: _____
EXPECTED START DATE

Name of Institution: _____

Campus Address, Location _____

Estimated Tuition/Course Fee: _____ Estimated Books and Supplies: _____

Estimated Special Program Supplies: _____ (ex. Required tools, uniform, etc.)

Other Fees: _____ Were you a Previously Sponsored Yes / No

Academic Year of Last Sponsorship _____

Method of Delivery

_____ Classroom

_____ Blended Classroom and Virtual

_____ Virtual

_____ Blended Classroom and Distant Education

Level of Education Sought

_____ University/College Entrance Preparation (UCEP)

_____ Diploma

_____ Certificate

_____ Bachelors

_____ Masters

_____ Doctorate

_____ Post-Doctoral

Area of Study (Example. Agriculture, Education, Business, Humanities)

Area of Study Sub-Category (Example. Natural Resources, Ed Assistant, Business Administration, Liberal Arts)

Credit Hours for Entire Program: _____ Credit Hours Earned to Date: _____

Duration of Full Program

Start Date: _____
Year / Month / Day

End Date: _____
Year / Month / Day



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SPONSORSHIP REQUEST

ALL FIELDS MUST BE FILLED TO BE ACCEPTED

___ Books ___ Materials and Supplies ___ Living Allowance
___ Student Fees ___ Travel ___ Tuition
___ Other

Semester(s): (Indicate which semesters)

___ Fall (Sept- Dec) ___ Winter (Jan-Apr) ___ Spring (May-Jun) ___ Summer (Jul-Aug)

Attendance: ___ Part-Time ___ Full-Time

EDUCATIONAL BACKGROUND

Do you have a Grade 12 Diploma: Yes / No

Do you have an Adult Education Diploma: Yes / No

Other: Yes / No Indicate: _____

Please Indicate Diploma, Certificate, Bachelors, Masters, Doctorates Earned to date:

	<u> </u> Earned	<u> </u> Field	<u> </u> Year
Ex.	<u>Bachelor of Arts</u>	<u>Humanities</u>	<u>2009</u> Year
	<u> </u> Earned	<u> </u> Field	<u> </u> Year

Have you enrolled in a Post-Secondary Program which you **did not** complete? Yes / No

Were you a Sponsored Student? Yes / No

Institute _____ Program: _____

Credits Attained: _____

Explain your reasons for incomplete

FINANCIAL BACKGROUND

Are you currently receiving social assistance? _____

Are you currently receiving E.I Benefits? _____

Are you currently residing off-reserve? If yes, please state the duration of that period.



APPLICATION REQUIREMENTS

FIRST TIME APPLICANTS

- ____ Latest Transcript (Mandatory) Submit your most recent transcript from Grade 12 or last post-secondary institution.
- ____ Autobiography
- ____ Acceptance Letter

You are required to provide each of the following to activate this application for processing.

AUTOBIOGRAPHY it is important that you write this autobiography about yourself. It should be brief story of your life focusing on information that would be helpful for us in assessing your application. Please submit your autobiography typed or handwritten attached to this application. Please include the following points below when writing your autobiography.

- Where were you born and raised?
- Please describe your Family Relatives living on/off reserve.
- Describe your current Family Life
- What is your involvement in the community?
- Where did you receive your previous education?
- Describe your program of choice in detail.
- What are your goals if you graduate from your program?
- What are your short and long term Goals for your Education?
- What are your strengths and Weaknesses?

CONTINUING APPLICANTS

- ____ Latest Transcript (Mandatory) Submit your most recent transcript from Grade 12 or last post-secondary institution.
- ____ Written Essay

WRITTEN ESSAY Please submit an essay on your experiences to date in your education, touching on the following points:

- Your thoughts on your program of study to date.
- How many credits have you earned and how many do you need to complete your program?
- What your greatest challenges have been this past year.
- What are your goals once you complete your program?
- What recommendations would you like to carry forward to future and continuing students?

PREVIOUSLY SUSPENDED APPLICANTS OR STUDENTS WHOM VOLUNTARY WITHDRAWN FROM PREVIOUS SPONSORSHIP

- ____ Latest Transcript (Mandatory) Submit your most recent transcript from Grade 12 or last post-secondary institution.
- ____ Written Essay
- ____ Two letters of recommendation

LETTER OF RECOMMENDATION Please enclose a minimum of two (2) letters of recommendation from references (other than immediate family) from previous employers, teachers/professors, and supervisors/counsellors. These recommendations will determine the final assessment of this application towards rewarding any financial assistance. Your application will not be considered without attached letters of recommendation.

Required for all previously suspended students, or students who have voluntarily withdrawn from a previous sponsorship.

DEADLINES

Fall Applications	April 30
Winter Applications	Nov 15

Note. All applications must be filled out with all required documents. Incomplete applications will not be accepted. Ensure your mailing addresses and Emails are up to date.



Applicant Responsibilities, Policies, Guidelines, and Agreement

Applicant Responsibilities

- To submit a Berens River Student Services Application for each new fiscal year with the required documents.
- To register for a total of 18-30 Credit Hours per Fall/Winter Session and submit registration form to Berens River Student Services to maintain Full-Time student status.
- Part-Time students must provide a copy of registration or course schedule.
- To submit a request for books and supplies for each term/semester.
- To submit monthly progress reports by the end of each month before collecting your allowance cheque.
- To attend all scheduled classes regularly and consistently.
- To consult with the counsellor if any problems arise academically, emotionally, physically, and financially.
- To consult with the counsellor on changes regarding dependents, address of residence, academics, etc.
- To consult with the academic & sponsoring counsellor prior to withdrawing from any course/program.
- To meet the standards required by the Post-Secondary Institution and Berens River Student Services for continuation in my program of studies. E.g. "C" Average 2.0 GPA or its equivalent.
- To provide my marks and reports to Berens River Student Services, as available or upon my counsellor's request.
- Sign and complete a release of transcript form attached to this application, or sponsorship will not be reviewed.

POLICIES & GUIDELINES

- Student allowances are based on marital status, number of dependents and spouse's status. (employed or unemployed)
- Dependents claimed including spouse, must be band members of the Berens River First Nation for approval.
- Direct deposit and allowance cheques are postdated for the 1st business day of each month,
- Tuition fees are paid directly to the institution by Berens River Student Services.
- Laptops or computers will not be the responsibility of Berens River Student Services.
- Special Program Supplies must be requested in writing or by email.
- Universities & Colleges are given a Letter of Sponsorship for students to charge textbooks on credit account.
- Seasonal travel is authorized to students who have permanent residence on-reserve and must leave the community to attend classes. Two return trips per year. (Sept, June, and Christmas Return).
- Berens River Post Secondary Travel will only approve travel arrangements with Northway Aviation or approved gas mileage, including Graduation guest travel
- All Eligible Travel: Arrangements must be requested two weeks before the departure date.
- Emergency travel: Death of immediate family member. (i.e. Parents, grandparents, siblings).
- Berens River Student Services will not be responsible for any outstanding debts incurred by students (e.g. bank loans, student loans, credit cards, fines, and associated University/College fines, or loans).
- Applications are reviewed and approved by the Education Committee.
- Selection is made based on community needs and post-secondary budget limitations.
- Berens River Student Services does not sponsor vanity programs (ie. Hairstyling, cosmetics, esthetics, private institutions etc.)
- **Incomplete Applications will not be subject for review until all required documents are attached.**

APPLICANT AGREEMENT

I acknowledge that this document is only an application and cannot be construed as a guarantee for approved sponsorship.

I have read and understand the Student Responsibilities & Policies and Guidelines. I hereby apply for educational funding based on the personal information provided.

I authorize the release of information from First Nations Social Services Agencies, or Provincial Security, to BRSS to obtain any information required to determine my and/or dependents eligibility for Educational Assistance. I also give permission to Berens River Student Services to verify or confirm with any source the correctness and accuracy of the information contained in this application. As well, I do hereby give permission to BRSS to disclose any information regarding my student sponsorship to the appropriate authorities at the local First Nation (i.e. Any School Board Member, Social Assistance Worker).

SIGNATURE

DATE



Student Authorization for Release of Information

Mandatory Requirement - Please fill out this form, Date & Sign.

Student Authorization For **RELEASE OF INFORMATION**

(Please Print)

NAME: _____ STUDENT NUMBER: _____

PROGRAM: _____ DATE: _____

Student gives permission to: _____ to release a copy of my transcript, progress report,
Name of institution
attendance report and final marks (for courses which I have been sponsored to take in the past and/or
for courses for which I am now registered) to:

**Post-Secondary Counsellor
Berens River Student Services
1-225 McPhillips Street
Winnipeg, Manitoba R3E 2K3
Fax: (204) 774-6591**

Email: studentservices@berensriver.ca

Student Signature: _____

Mandatory for all Sponsorships to be approved, please fill out this form before submitting to Berens River Student Services. Required for all applicants, including sponsorship renewals. Thank you.



Counsellors Comments and Recommendations

▼ FOR OFFICE USE ONLY ▼

Updated: February 26, 2025

COUNSELLOR'S COMMENTS & RECOMMENDATIONS

☐

I Recommend

☐

I Do Not Recommend

Reason

Counsellor Signature

THIS APPLICATION IS: APPROVED _____ DEFERRED _____ HOLD _____

Reason: _____

Specific Conditions if Any:

EDUCATION COMMITTEE CHAIR EDUCATION COMMITTEE MEMBER EDUCATION COMMITTEE MEMBER

EDUCATION COMMITTEE MEMBER EDUCATION COMMITTEE MEMBER EDUCATION DIRECTOR